

**BOARD OF INDUSTRIAL INSURANCE APPEALS**

Minutes  
Board Meeting  
March 3, 2009

**Call to Order:** The meeting convened at 9:03 a.m. with the following present:

Tom Egan, Chair  
Frank Fennerty, Jr., Member  
Dave Threedy, Executive Secretary  
Bob Liston, Chief, Administrative Services  
Janet Whitney, Chief Industrial Appeals Judge  
Becky Daniels, Human Resources Manager  
Jay Raish, Confidential Secretary

**Approval of Minutes:** The February 17, 2009 Special Board Meeting minutes were approved.

**Print Assessment:** The Chief, Administrative Services reported that proposals from potential vendors are expected by March 20, 2009.

**UMC:** The Executive Secretary reported on discussions at the UMC meeting.

**Affirmative Action Plan:** The Human Resources Manager reported that we will submit a new plan to DOP by April 30, 2009.

**Sexual Harassment Training:** The Human Resources Manager reported that the staff is up-to-date on training, and the supervisors are due for training.

**DOP Salary Survey:** The Human Resources Manager reported that we must put any special requests in a formal letter to DOP, which is due by April 1, 2009.

**Exemption Request:** After discussion, it was agreed that we will postpone a decision until after July 1, 2009.

**Adjournment:** There being no further business to discuss, the meeting was adjourned at 9:34 a.m.

Respectfully submitted,

/s/

Jay Raish  
Confidential Secretary