

## **BOARD OF INDUSTRIAL INSURANCE APPEALS**

Minutes  
Board Meeting  
October 6, 2009

**Call to Order:** The meeting convened at 9:04 a.m. with the following present:

Tom Egan, Chair  
Frank Fennerty, Jr., Member  
Larry Dittman, Member  
Dave Threedy, Executive Secretary  
Bob Liston, Chief, Administrative Services  
Janet Whitney, Chief Industrial Appeals Judge  
Becky Daniels, Human Resources Manager  
Jay Raish, Confidential Secretary

**Approval of Minutes:** The September 1, 2009 Special Board Meeting minutes were approved.

**Appeals Received:** We reviewed the appeals received numbers.

**Superior Court Mediations:** The Executive Secretary reported that the AGO will offer an informal opinion. This matter is TICKED for the November 3 Board Meeting.

**Improvement Progress Report:** The Chief, Administrative Services reported that the WSQA Committee will draft the report. This matter will be discussed at the Management Conference,

**Facilities:** The Chief, Administrative Services and the Chief Industrial Appeals Judge reported on facilities in Spokane and Bellingham. They also reported that we are reviewing whether we need space in any other areas.

**Personnel Update:** The Chief Industrial Appeals Judge reported that Marilyn Taylor has accepted the IAJ position. The Human Resources Manager provided an update on the recruitment for a Human Resources Consultant Assistant.

**Meeting with Lorraine Lee:** The Chief Industrial Appeals Judge reported that she is meeting with Lorraine Lee, the new Chief Administrative Law Judge of the Office of Administrative Hearings.

**Flu:** We discussed leave issues regarding the flu.

**Training:** The Chief Industrial Appeals Judge reported that we may schedule training for the Extended Management Team on November 17 and 18 with Wallace Wilkins.

**December All Staff:** We discussed the agenda. The Chief, Administrative Services suggested a possible speaker, and will see if he is available. This matter is TICKED to the October 20 Special Board Meeting.

**Management Conference:** We discussed the upcoming Management Conference.

**Adjournment:** There being no further business to discuss, the meeting was adjourned at 9:59 a.m.

Respectfully submitted,

/s/

Jay Raish  
Confidential Secretary