

BOARD OF INDUSTRIAL INSURANCE APPEALS

Minutes
Board Meeting
February 3, 2009

Call to Order: The meeting convened at 9:05 a.m. with the following present:

Tom Egan, Chair
Frank Fennerty, Jr., Member
Dave Threedy, Executive Secretary
Bob Liston, Chief, Administrative Services
Janet Whitney, Chief Industrial Appeals Judge
Becky Daniels, Human Resources Manager
Jay Raish, Confidential Secretary

Approval of Minutes: The January 20, 2009 Special Board Meeting minutes were approved.

E-mail Address Change: The Chief Industrial Appeals Judge reported that the e-mail address change to firstname.lastname@biia.wa.gov is complete. Old e-mail addresses will still work.

Recruitment: The Chief Industrial Appeals Judge reported on recruitments for the IAJ and Legal Secretary positions.

Hearing Case Assignments: We reviewed Hearing Case Assignments for October–December 2008.

Rule 9 Interns: We discussed a request from the Attorney General's Office to use Rule 9 interns. No objections were raised. The Chief Industrial Appeals Judge and the Executive Secretary will follow-up with Evelyn Lopez.

Flagging Interest on Cases: The Chief, Administrative Services reported that all files are reviewed by the interest staff. We agreed: we will ask them where interest flags are being missed; we will update the interest section in the IAJ Resource Manual; and the Executive Secretary will discuss the procedure with the Assistant Chiefs. This matter is TICKED for the March 3 Board Meeting.

Date of Spring Forum: We agreed that the Forum should be held after July 1.

Adjournment: There being no further business to discuss, the meeting was adjourned at 9:35 a.m.

Respectfully submitted,

/s/
Jay Raish
Confidential Secretary