

## **BOARD OF INDUSTRIAL INSURANCE APPEALS**

Minutes - Special Board Meeting

February 17, 2009

**Call to Order:** The meeting convened at 9:02 a.m. with the following present:

Tom Egan, Chair  
Frank Fennerty, Jr., Member  
Bob Liston, Chief, Administrative Services  
Janet Whitney, Chief Industrial Appeals Judge  
Becky Daniels, Human Resources Manager  
Jay Raish, Confidential Secretary

Absent: Dave Threedy, Executive Secretary

**Approval of Minutes:** The February 3, 2009 Board Meeting minutes were approved.

**Appeals Received:** We reviewed the Appeals Received numbers.

**Interest Orders:** The Chief Industrial Appeals Judge reported on a process improvement. Because all closed files are reviewed by the interest staff, it is no longer necessary for Assistant Chiefs or others to mark files for interest.

**Issue Codes:** We discussed possible changes to the process for entering issue codes. Member Fennerty will contact constituents to get their input, and we will discuss after session ends.

**Recognition:** The Chief Industrial Appeals Judge and Chief, Administrative Services are giving emergency car kits to recognize employees for exceptional performance during the recent harsh weather.

**Summer Forum:** The Confidential Secretary reported that the Forum will be held on July 10 at the Lacey Community Center.

**Judicial Survey:** Chairperson Egan questioned how we will publish the results. The committee is still discussing.

**Hearing Security Subcommittee:** The Chief, Administrative Services reported that a meeting is scheduled for today.

**Adjournment:** There being no further business to discuss, the meeting was adjourned at 9:27 a.m.

Respectfully submitted,

/s/  
Jay Raish, Confidential Secretary