



## **Special Board Meeting Minutes**

**July 19, 2016**

**Call to Order:** The meeting convened at 9:00 a.m. with the following present:

Dave Threedy, Chair  
Jack Eng, Member  
Janet Whitney, Chief Industrial Appeals Judge  
Bob Liston, Chief, Administrative Services  
Christy Sterling, Human Resources Manager  
Brian Watkins, Executive Secretary  
Jay Raish, Confidential Secretary

Excused Absence: Frank Fennerty, Jr., Member

**Approval of Minutes:** The July 5, 2016 Board Meeting minutes were approved.

**Appeals Received:** We reviewed the appeals received numbers. We will add a footnote memorializing when changes occurred that impacted the number of appeals granted.

**Employee Survey:** The Human Resources Manager reported on the questions for the statewide employee survey that will run from October 4 through November 1.

**Commute Trip Reduction:** We discussed our CTR program. The managers will finalize a proposal for modifying the program.

**Computers:** The Chief, Administrative Services, reported on the new equipment.

**Adjournment:** There being no further business to discuss, the meeting was adjourned at 9:35 a.m.

Respectfully submitted,

/s/

Jay Raish,  
Confidential Secretary