



## **Board Meeting Minutes**

**July 29, 2025**

**Call to Order:** The meeting convened at 9 a.m. with the following present:

Holly Kessler, Chair  
Isabel A. M. Cole, Member  
Bob Battles, Member  
Anita Booker-Hay, Chief Industrial Appeals Judge  
Bob Liston, Chief, Administrative Services  
Christy Sterling, Human Resources Manager  
Brian Watkins, Chief Legal Officer  
Jay Raish, Confidential Secretary

Guests: John Hanson Jr. and Stu Olson

**Changes to Agenda:** None.

**Approval of Minutes:** The July 22, 2025 Board Meeting Minutes were approved.

**IT/Delaney Working Relationship:** Anita reported there is an in-person meeting for the core group tomorrow. John reported he and Stu will also introduce Joseph Andrito to the Delaney team. John and Bob reported our IT staff will be taking Salesforce training through Trailhead in addition to learning from Delaney during the sprints.

**Update re Docusign/Joseph Andrito:** John reported it has been good to have a fresh set of eyes; Joseph has confirmed some limitations of Docusign. John emphasized the product is not bad, it just has some limitations. There are some functions we should be able to shift to Salesforce.

**Report 411 Data:** We discussed the redesign of the report in BAMS. Jay will work with Delaney to recreate the first page.

**Management Update:** Anita reported on the difficulty of hyperlinks in things like Blue Books because our default is Edge and links need to open in Chrome. This matter is TICKED for the August 5, 2025 Board Meeting. All orders that hadn't been sent to L&I have now been completed. Bob reported on the Gate 3 funding, and the Governor's Safety Conference is taking place in Spokane September 24-25. Christy reported on the LA3 and non-permanent position recruitments. We discussed the management conference format and attendees. This matter is TICKED for the August 5, 2025 Board Meeting.

**Adjournment:** There being no further business to discuss, the meeting was adjourned at 10:19 a.m.

Respectfully submitted,

/s/

Jay Raish,  
Confidential Secretary