



Friday Status Meeting Minutes

September 23, 2022

Call to Order: The meeting convened at 9:00 a.m. with the following present:

Holly Kessler, Chair
Isabel A. M. Cole, Member
Jack S. Eng, Member
Anita Booker-Hay, Chief Industrial Appeals Judge
Christy Sterling, Human Resources Manager
Bob Liston, Chief, Administrative Services
Brian Watkins, Chief Legal Officer
Jay Raish, Confidential Secretary

Changes to Agenda: None.

Approval of Minutes: The September 16, 2022 Status Meeting Minutes were approved.

Personnel Update: Anita reported Tim Ascher, Daniel Cairns, Anne Fitzpatrick, and Cindy Zetts will start IAJ3 positions in Olympia on October 10. Christy reported the hearings scheduler recruitment closes October 2; Hannah Finch accepted the Public Records Analyst position and her start date is to be determined; and we'll open a recruitment to fill behind Hannah on October 10.

BIIA Code of Ethics: The proposed addition was unanimously approved.

Minority Bar Association Event: It was agreed two liaisons can attend an evening event.

Hearing Room Equipment: Bob shared the schedule for installing hearing room OWL equipment. He will share the schedule as updates are made.

Management Update: Christy reported on the employee survey, PEAR, HR Management Report, and a potential booster incentive. Anita reported the in-person hearings pilot ends September 30; PAAC will discuss how to proceed; and hearing run bids close today. Bob reported the budget was submitted; we are checking references for the Application/Data Supervisor position; and we received comments from the AGO on the court reporter contract. Jay reported on the CLE.

Management Conference: Bob will reach out to some organizational coaches to check availability. This matter is TICKED to the October 4, 2022 Board Meeting.

Public Comment: None.

Adjournment: There being no further business to discuss, the meeting was adjourned at 10:20 a.m.

Respectfully submitted,

/s/

Jay Raish,
Confidential Secretary