



Board Meeting Minutes

October 4, 2022

Call to Order: The meeting convened at 9:00 a.m. with the following present:

Holly Kessler, Chair
Isabel A. M. Cole, Member
Jack S. Eng, Member
Anita Booker-Hay, Chief Industrial Appeals Judge
Christy Sterling, Human Resources Manager
Bob Liston, Chief, Administrative Services
Brian Watkins, Chief Legal Officer
Jay Raish, Confidential Secretary

Guest: John Hanson Jr., Chief Information Officer

Changes to Agenda: Meeting schedule.

Approval of Minutes: The September 23, 2022 Status Meeting Minutes were approved.

Personnel Update: Christy reported Lisa Bartley started the Application/Data Supervisor position on October 3; Hannah Finch will start the Public Records Analyst position on October 10; Scott Meyer is resigning effective October 14; and the hearings scheduler recruitment closed Sunday.

Board CLE Mask Mandate Update: Christy reported nothing has changed, masks are still required.

Mailing Issue: We discussed an issue DES experienced on August 26 where the 4 p.m. mailing was not accomplished.

Management Update: Christy reported on the employee survey. Anita reported on hearing run bids; hearings scheduling; and the PAAC retreat. Bob reported on the court reporting contract and BAIS replacement.

Management Conference: We discussed facilitators.

Meeting Schedule: Beginning in November, Friday status meetings will be moved to Tuesdays.

Public Comment: None.

Adjournment: There being no further business to discuss, the meeting was adjourned at 10:30 a.m.

Respectfully submitted,

/s/
Jay Raish,
Confidential Secretary