



Board Meeting Minutes

October 7, 2025

Call to Order: The meeting convened at 9 a.m. with the following present:

Holly Kessler, Chair
Isabel A. M. Cole, Member
Bob Battles, Member
Anita Booker-Hay, Chief Industrial Appeals Judge
Bob Liston, Chief, Administrative Services
Christy Sterling, Human Resources Manager
Brian Watkins, Chief Legal Officer
Jay Raish, Confidential Secretary

Guest: Brenda Bono

Changes to Agenda: None.

Approval of Minutes: The September 23, 2025 Board Meeting Minutes and September 30-October 1, 2025 Management Conference Minutes were approved.

All Staff Meeting: We determined we will hold the meeting in person.

Management Update: Bob reported on the Olympia office downsizing, and we'll wind down the contract with Joseph Andrito by the end of October. Christy reported on the Employee Engagement Survey; overtime reporting on timesheets; and IT Security training is due. Anita reported on hearing run changes; New Appeals workflow project; file name descriptors project; overtime ended for support staff on September 30; and Lindsey Kawahara started an IAJ3 position on September 29 and Jacob Phillips starts an IAJ3 position on October 13.

Public Comment: None.

Executive Session: We entered Executive Session at 10:15 a.m. for 40 minutes to discuss Performance of a Public Employee and ongoing litigation. We came out of Executive Session at 10:55 a.m. No actions were voted on.

Adjournment: There being no further business to discuss, the meeting was adjourned at 11 a.m.

Respectfully submitted,

/s/

Jay Raish,
Confidential Secretary