



## **Board Meeting Minutes**

**November 1, 2022**

**Call to Order:** The meeting convened at 9:00 a.m. with the following present:

Holly Kessler, Chair  
Isabel A. M. Cole, Member  
Jack S. Eng, Member  
Anita Booker-Hay, Chief Industrial Appeals Judge  
Christy Sterling, Human Resources Manager  
Bob Liston, Chief, Administrative Services  
Brian Watkins, Chief Legal Officer  
Jay Raish, Confidential Secretary

Guests: Wendy Carney and April Potts, Stellar and Assoc.

**Changes to Agenda:** None.

**Approval of Minutes:** The October 14, 2022 Status Meeting Minutes were approved.

**Personnel Update:** Christy reported we are scheduling interviews for the Application/Developer position to fill behind Lisa Bartley; Shyanna McEachern and Jami Moe started Hearings Scheduler positions today; Karolyn Klohe is resigning effective December 2; and we canceled the LA3 recruitment to fill behind Hannah Finch.

**Management Update:** Christy reported the Employee Engagement Survey closed yesterday. Anita reported emergency orders ended yesterday; she sent updated in-person proceeding information to staff; we updated our internet page; and we sent the information on the update via GovDelivery. Bob reported on the court reporter contract; we are setting up site visits in King County; and we answered OFM's clarifying questions on the BAIS replacement request.

**Management Conference:** We finalized the agenda.

**Public Comment:** None.

**Executive Session:** The meeting entered executive session at 10:25 a.m. to discuss employee accommodation.

**Adjournment:** There being no further business to discuss, the meeting was adjourned at 10:45 a.m.

Respectfully submitted,

/s/

Jay Raish,  
Confidential Secretary